

## MINUTES OF THE REGULAR MEETING OF THE MEDFORD WATER COMMISSION

**August 20, 2014**

The regular meeting of the Medford Water Commission was called to order at 12:34 p.m. on the above date at the Medford City Hall Lausmann Annex, Room 151/157 with the following commissioners and staff present:

Chair Jason Anderson; Commissioners John Dailey, Cathie Davis, Leigh Johnson

Manager Larry Rains, Deputy City Recorder Karen Spoonts; Administrative Coordinator Betsy Martin; Principal Engineer Eric Johnson; Public Information Coordinator Laura Hodnett; Geologist Bob Jones; Water Quality Director Rosie Pindilli; Duff/WTP Director Jim Stockton

Guests: Medford Councilmembers Bob Strosser and Chris Corcoran; Ashland Associate Engineer Pieter Smeenk; Central Point Mayor and Liaison Hank Williams; Eagle Point City Administrator Henry Lawrence; Phoenix City Manager Steve Dahl

Commissioner Lee Fortier was absent.

The pledge of allegiance was given.

3. Approval or Correction of the Minutes of the Regular Meeting of August 6, 2014

The minutes were approved as presented.

4. Comments from Audience

4.1 Central Point Mayor Hank Williams stated that he realized the deadline for the contract was coming up, that the contract is currently being reviewed by their attorney and expected it to be back to the MWC on time.

4.2 City of Phoenix City Manager Steve Dahl commented that they are reviewing the contract as well.

4.3 Eagle Point City Administrator Henry Lawrence stated that they too are reviewing the contract.

4.4 Ashland Associate Engineer Pieter Smeenk remarked that the water from the MWC will be turned on shortly; testing is expected to be done on Wednesday or Thursday. They have notified their customers that they expect cloudy water at the beginning. Commissioner Anderson stated we look forward to the outcome.

4.5 Mr. Anderson remarked that Medford Deputy City Attorney Lori Cooper was in attendance and thanked her for attending; Ms. Cooper stated that Medford City Attorney John Huttl may be out of the office for the duration of the year.

5. Authorization of Vouchers

Motion: Authorize the Manager and the Recorder to issue check-warrants in payment of invoices for a total amount of \$368,127.03

Commissioner Johnson questioned the payment to the watershed councils; Manager Larry Rains noted that at present we will continue to pay as promised. Public Information Coordinator Laura Hodnett remarked that the merge is anticipated in December.

Moved by: Mr. Dailey

Seconded by: Ms. Davis

Roll Call: Commissioners Anderson, Dailey, Davis, and Johnson voting yes; Anderson recused himself from the Asante Physician Partners voucher and Johnson recused himself from the Stanley Convergent Security voucher. Motion carried and so ordered.

6. Engineer's Report (Eric Johnson)

- 6.1 Duff Water Treatment Plant Floc/Sed Basins – Staff and Black & Veatch met on August 7 to discuss the 90% review comments. Black & Veatch are currently incorporating the comments into the plans. Staff is currently reviewing the 90% specification.
- 6.2 Duff Water Treatment Plant Raw Water Intake Pumps 1 & 2 – The equipment submittals are being reviewed and will continue for the month of August.
- 6.3 Vilas Road 16" Water Main Inter-tie – Marquess and Associates submitted the 90% plans for staff's review on August 15 which staff is currently reviewing.

Commissioner Dailey questioned the Vilas inter-tie. Principal Engineer Eric Johnson stated that this will help transmit water to the east side. We have a 20" line but will also add a 16" line which will be about two miles of pipeline.

7. Water Quality Report (Rosie Pindilli)

- 7.1 Water Quality Administrator Rosie Pindilli stated that they purchased equipment as stated during the study session.
- 7.2 Pertaining to emergencies and notifications, staff is working with Engineering to develop modeling for the Big Butte Springs disinfection.

8. Manager/Other Staff Reports

8.1 Consideration of Purchase of Water Meters

This purchase is part of the Commission's annual meter purchase from Sensus Metering Systems, the Commission's sole-source provider per Resolution 1481. The total cost will be \$309,216.50, which exceeds the Manager's purchasing authority. Staff recommended approval by a motion of the Board.

Motion: Direct staff to purchase the annual meter purchase from Sensus Metering Systems in the amount of \$309,216.50

Moved by: Mr. Dailey

Seconded by: Mr. Johnson

Mr. Anderson questioned if it was within budget; Mr. Rains stated that it was. Commissioner Dailey questioned how long this would last; Mr. Rains noted that these are new meters and radios that are 40% of this year's budget to continually update to radio meters for new and planned replacement meters.

Roll Call: Commissioners Anderson, Dailey, Davis, and Johnson voting yes.

Motion carried and so ordered.

- 8.2 Mr. Rains noted that the deadline for the other cities comments is August 29 and that we expect Central Point, Phoenix, Talent and Eagle Point to give comments. The contract is anticipated to come back to the Board on September 3 although Mr. Rains suggested that the Board may want to refer this to the September 17 meeting so that there would be time to review comments. Mr. Anderson thought that was fair and requested that staff assemble the comments and bring back to the Board. Mr. Rains stated that the MWC has not heard from Talent; Mr. Anderson requested he speak to them.
- 8.3 Power Outage – Duff/WTP Director Jim Stockton stated that it appeared that we had a ventilator which created a short, taking out the main breaker which caused a power outage. Troubleshooting was complicated by the electricians trying to bring the system back up. Apparently there was not a Power Distribution Study done in 2002 which was needed to identify what it would take to trip the system as well as possible adjustments that could be made.

Mr. Dailey questioned if the roof ventilation shorted out; Mr. Stockton stated that was true and in fact, this same thing can happen tomorrow. Mr. Dailey questioned how much water was not treated with the ozone process; Mr. Stockton replied about 10 million or 25% of that day's production overall. Mr. Dailey questioned if we had any complaints; Ms. Hodnett noted that we did receive a few.

Mr. Stockton noted that on September 12 there was no issue on capacity. We didn't want to bring back the ozone up until we had the additional troubleshooting tools the next morning. It is strictly an esthetic issue, not for disinfection compliance.

Commissioner Johnson noted that a previous study was done to determine what to do about the taste and smell.

9. Executive Session in Accordance with ORS 192.660(2)(f) – To Consider Information or Records that are Exempt by Law from Public Inspection

The Board adjourned to executive session at 12:56 p.m.

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The Board reconvened at 1:15 p.m. with the same Board members present.

Motion: Direct Manager to work with the City of Phoenix and TAP pertaining to the master meter issue as discussed by the Commissioners in executive session.

Moved by: Mr. Dailey

Seconded by: Ms. Davis

Roll Call: Commissioners Anderson, Dailey, Davis, and Johnson voting yes.

Motion carried and so ordered.

10. Propositions and Remarks from the Commissioners

- 10.1 Mr. Johnson noted that the American flag should be on the left side; staff was unsure why it was moved to the right side.

11. Adjourn

There being no further business, this Commission meeting adjourned at 1:17 p.m. The proceedings of the Medford Water Commission meeting were recorded on tape and are filed in the Water Commission's Office. The complete agenda of this meeting is filed in the Water Commission's Office.

Karen M. Spoonts, MMC  
Deputy City Recorder  
Clerk of the Commission